

**Harrisonburg City Electoral Board  
Minutes  
Monday – April 25, 2022  
9:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair of Electoral Board, Wiens at 9:00 a.m.  
Meeting was held in Harrisonburg City Council Chamber and broadcast on City TV.

**In Attendance**

**Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair Jane Grant Burner, Secretary; Mark Finks, Director of Elections, Katrina Gerald, Associate Registrar and visitor Sara Akers with Center for Civic Engagement at JMU.**

All board members voted in favor of the agenda.

Price-Stroble made a motion to approve the minutes with adjustments/corrections and the motion was seconded by Wiens. All board members voted in favor.

Electoral Board Meeting Minutes are posted on the Harrisonburg City Web-Site.

**Director of Elections Report**

**Decisions/Discussion by Board from Attached Registrar's Report:**

**- Redistricting Timeline Notices-**

**Will hear back from Elect with full update after June Primary**

**JMU change of Precinct Location on campus to Godwin Hall approved by Virginia Attorney General. Kent Wise has submitted a potential precinct layout to be reviewed by Electoral Board. Adjusted Harrisonburg Precinct Boundaries will take effect on July 1<sup>st</sup>. 900 notice letters will go out to voters to be received (15) days before Election Day. Registrar working with Parking Authority at JMU to reserve (40) parking spots for election day, to include curbside/ADA, etc.**

**Electoral Board will review new Godwin Hall location to review precinct layout details. Campus will have necessary signage with precinct changes.**

**- 5200 ballots and election media have been received by Registrar and an inventory has been taken by the Electoral Board and ballots have been secured.**

**- Use of facility requests have been sent to JMU, Simms and Harrisonburg City Schools for June 20<sup>th</sup> and 21<sup>st</sup>. All locations have responded positively.**

**June 20<sup>th</sup> is a city holiday and getting city staff assistance on that day will be difficult.**

**- Early voting for June Primary will start Friday - May 6<sup>th</sup>. City Hall Atrium voting hours will be 8:30 a.m. - 4:30 p.m. (last voting Saturday, precinct will be open til 5:00 p.m.**

- Thus far, two candidates for City Council have filed paperwork for the fall City Council Election (Chris Jones and Danny Fleming).
- Thus far, five candidates have filed paperwork for the fall School Board Election (Andy Kohen, Kristen Loffin, Obie Hill, Emma Phillips and Corrin Jackson).
- VEBA Boot Camp Training for new and re-appointed Electoral Board Members will take place on July 26<sup>th</sup> in Staunton at Hotel 24.

\*\*\* Meeting opened to public comment at 9:52 a.m.

Call in number: 540-432-7707

No Public Comment

### Closed Session

Price-Stroble a motion that the Board enter into executive session at 9:55 a.m. and motion was seconded by Grant Burner and all members voted yes for the purpose of (i) reviewing and updating the HEB Security Policies and Guidelines relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, (ii) for discussion of personnel.

### Return to Public Session at 11:00 a.m.

Certify Closed Session actions with Roll Call Vote:

Wiens made motion and all members voted yes; Wiens, Price-Stroble and Grant Burner.

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.

### Final Business

The next and only Electoral Board Meeting at 9:00 a.m. on Monday – May 16<sup>th</sup>.

### Adjournment

The motion was made by Price-Stroble to adjourn the Electoral Board meeting at 11:03 a.m. All voted in favor.

Respectively submitted,  
Jane Grant Burner, Secretary